



The Polish Saturday School in Oldham
Polska Szkoła Sobotnia im. Ks Bolesława Polaka w Oldham

Assessment carried out by: Teresa Kobyra

Assessment Date: 6/8/2025

Signed: 

Area of inspection: GENERAL: CAR PARK, CLASSROOMS, HALLWAYS, CORRIDORS

Hazard	Who might be harmed?	How can the hazards cause harm?	Normal Control Measures (Brief description and/or reference to source of information).	Are Normal Control Measures Y/N/NA	
				In Place	Adequate
Car Park	Pupils, parents, teachers, other members of public	Trips, Falls, more serious injuries	- Supervision of use required during drop off and collection by parents. - Arrangements in place to ensure access maintained in snowy / icy condition.		
Access	Pupils, parents, teachers	Trips, Falls, fire risk, obstructed escape	- Adequate space, circulation routes and emergency exits. - Entrances and exits are clearly signed and well lit and kept free from obstructions. - Arrangements in place to ensure access maintained in snowy / icy condition.		
School premises: Defective flooring Liquid spillages Trailing electrical cables	Pupils, parents, teachers	Slips Trips Falls Electrocution	- Inspection of flooring. - Prompt of cleaning up of spillages. - Contacting the teacher, First aider. - Contacting the St Joseph's RC staff (Szkoła, od której wynajęty jest budynek)		



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Security Unsupervised contact with adults Absconding / children leaving the school grounds unobserved See also Child Protection Policy	Pupils	Abduction, assault, child protection issues	- Points of access onto the site for visitors - Where possible provide alternative routes for visitors - Gates closed / secured at break times - Supervision levels appropriate for the layout of the site throughout grounds - Parental consent obtained for children who need to go home alone		
Slips, Trips, Falls	Pupils, parents, teachers	Cuts / abrasions, broken limbs, muscular skeletal and other physical injuries	- Supervision of use required at all times. - Children to wear appropriate footwear. - Nominated member of staff to monitor. - Regular inspection of all areas and identification of those such as steps, slopes etc which may not be safe even when cleared. - Adequate first aiders.		
Hazard	Who might be harmed?	How can the hazards cause harm?	Normal Control Measures <i>(Brief description and/or reference to source of information).</i>	Are Normal Control Measures Y/N/NA	
				In Place	Adequate
Bullying	Pupils	stress, physical injury	- School should have an anti-bullying policy. - Adult supervisors should be familiar with the policy. - Training for supervisors in identification and prevention of bullying		
Fighting	Pupils	Cuts/abrasion other physical injury	- Supervisors aware of school rules on appropriate behaviour - Supervisors trained in how to deal with this type of situation.		



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Inadequate response to accidents	Pupils	Potentially more severe outcome from injury	- Adequate numbers of supervision to account for emergency situations (Identify the number of staff and the number of pupils they will be expected to supervise) - First aid kits located close by in school buildings - Trained first aiders present on the site and available during lunch and break times - Supervisors who do not have first aid training are aware of the action they should take in the event of an injury and what not to do		

Additional Control Measures <i>(to take account of local/individual circumstances including changes such as working practices, equipment, staffing levels).</i>	Action by Whom <i>(list the name of the person/people who have been designated to conduct actions)</i>	Action by When <i>(set timescales for the completion of the actions – remember to prioritise them)</i>	Action Completed <i>(record the actual date of completion for each action listed)</i>	Residual Risk Rating
DATE OF REVIEW: <i>Record actual date of review</i> 8/8/2025	COMMENTS: <i>Record any comments reviewer wishes to make. Including recommendations for future reviews.</i>			

RESIDUAL RISK RATING	ACTION REQUIRED
VERY HIGH (VH) Strong likelihood of fatality / serious injury occurring	The activity must not take place at all. You must identify further controls to reduce the risk rating.
HIGH (H) Possibility of fatality/serious injury occurring	You must identify further controls to reduce the risk rating. Seek further advice, e.g. from your H&S Team
MEDIUM (M) Possibility of significant injury or over 3 day absence occurring	If it is not possible to lower risk further, you will need to consider the risk against the benefit. Monitor risk assessments at this rating more regularly and closely.



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LOW (L) Possibility of minor injury only	No further action required.
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